

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 5/12/2025 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the April 2025 Directors Meeting Minutes		
Water System Operations and Concerns		
<ul style="list-style-type: none"> - Election of Officers - Discussion of Tariff amendments 		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. - The April 2025 Director's meeting minutes were approved. 		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Short discussion was held on the election of Officers. <ul style="list-style-type: none"> • All voted to remain in their current position: <ul style="list-style-type: none"> • Jan Serene: President • Andy Watson: Vice President • Betty Serene: Treasurer • Flint Lemon: Secretary • Water Tariff Discussion: <ul style="list-style-type: none"> • Mr. Serene and the group discussed the latest report regarding the storage and pressure tank and the need in the near future to have them serviced. Also, with the system being 20+ years old, the need for repairs may become more frequent. All discussed the possibility of raising the Tariff from \$55 to \$65 for the first 5000 gallons to help ensure there are adequate funds available to service the two tanks along with other repairs that may be needed. • The group also discussed water usage above the 5000 gallons. A few ideas were discussed, and the consensus was that the rate between 5000 and 10,000 gallons would remain the same, \$2 for every 1000 gallons. Above 10,000 would increase to \$20 for every 1000 gallons. All directors agreed that 		

something needed to be done to encourage water conservation and felt that the \$20 per 1000 gallons would hopefully encourage conservation.

- Directors agreed to vote on changing the Tariff at the June Directors meeting.
- Mr. Serene asked Mr. Watson if he would contact a company to perform the required maintenance on the storage tank.
- Mr. Serene briefed that the following water tests had been performed:
 - Microbial Testing
 - 24 April 2025 – Chlorine residual level at 1.1 mg/l and absent coliform.

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline
Contact company to perform maintenance on Storage tank.	Mr. Watson	July 2025

Topic: BSTWSC Treasurer’s Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$22,320.85

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor’s Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

9 June 2025 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		