

# Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 1/8/2024 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; <a href="mailto:jan.serene@att.net">jan.serene@att.net</a> 830-688-2180	
	Betty Serene, Treasurer; <a href="mailto:betty.serene@att.net">betty.serene@att.net</a> 703-371-8839	
	Andy Watson, Vice President; <a href="mailto:awatson@vaughnconstruction.com">awatson@vaughnconstruction.com</a> 281-831-4489	
	Flint Lemon, Secretary; <a href="mailto:flintandclaudia@gmail.com">flintandclaudia@gmail.com</a> 830-446-9444	
	Duke Todd, Director; <a href="mailto:DUKTD@hotmail.com">DUKTD@hotmail.com</a> 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the December 2023 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> <li>- Roll call was performed and determination was made that there was a quorum.</li> <li>- The December 2023 Director's meeting minutes were approved with corrections.</li> </ul>		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	Jan 2024
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> <li>• It was briefed that the water operator had recovered from his recent accident and would be able to continue servicing the water system.</li> <li>• Mr. Duke briefed that Buddy's had recalibrated the Pump Savers and had then tested and all had worked. He also suggested that the Pump Savers be recalibrated every year which all the Directors agreed. He stated that he would perform the calibration as Buddy's had shown him how to do it and he was comfortable taking on the task</li> <li>• Mr. Serene briefed that he and Ms Serene would be working and submitting the Annual Regulatory Report and payment</li> <li>• Mr. Serene briefed that the Annual Water Use Survey was due in March</li> <li>• Mr. Serene briefed that he continues to monitor the water usage and that it was "Average" for December 2023.</li> <li>• Mr. Serene briefed that the following water tests had been performed:             <ul style="list-style-type: none"> <li>○ Microbial Testing                 <ul style="list-style-type: none"> <li>▪ 19 December 2023 – Chlorine residual level at 2.0 mg/l and absent coliform. While the 2.0 is higher than normal, it is still within acceptable levels</li> </ul> </li> </ul> </li> </ul>		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		

Action Items:	Person Responsible	Deadline
<b>Topic: BSTWSC Treasurer's Report</b>		
Presenter: Betty Serene		
Key Points:		
<ul style="list-style-type: none"> <li>- Ms. Serene briefed the current BSTWSC account balance: \$19,747.32</li> </ul>		
Action Items:	Person Responsible	Deadline
NONE		
<b>Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances</b>		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> <li>- None</li> </ul>		
Action Items:	Person Responsible	Deadline
NONE		
<b>Topic: Calendar &amp; Follow-Up Actions</b>		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> <li>- Next regular meeting:</li> </ul> <p style="text-align: center;">February 12 , 2024 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063</p>		
Action Items:	Person Responsible	Deadline
NONE		