

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 2/12/2024 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the January 2024 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. - The January 2024 Director's meeting minutes were approved with corrections. 		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	Mar 2024
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Duke briefed that he had been in contact with the company that had initially installed the water system and had asked them to come out to inspect the system due to all the recent outages. <ul style="list-style-type: none"> • During their inspection they found and repaired the following: <ul style="list-style-type: none"> • The floats that monitor the water levels in the storage tanks were cracked thus were not working correctly. Both floats were replaced • During their inspection of the pump savers, it was determined that the well pump saver was not working. It was replaced • They tested the flow of the well pump and it was putting out 47 gallons per minute. The pump is rated for 45 gallons per minute. No further action was required. • One of the pressure pump had gotten grease in its switch, the switch was replaced and all the grease was cleaned from the motor. • The alternator for the two pressure pumps was not working. Parts have been ordered and it should be repaired later this week. • Mr. Serene briefed that he continues to monitor the water usage and that it had dropped for January 2023. • Mr. Serene briefed that the following water tests had been performed: 		

- Microbial Testing
 - 23 January 2024 – Chlorine residual level at .99 mg/l and absent coliform.
- Quarterly Testing
 - Performed at the Well and at 2 Residents homes – Both well and residents within standards
- Nitrate Testing
 - 24 January 2024 – Met standards
 -

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer’s Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$21,533.76

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor’s Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

March 11, 2024 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		