

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 4/8/2024 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Andy Watson, Vice President	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the March 2024 Directors Meeting Minutes		
Water System Operations and Concerns		
- Discussion of the Annual Meeting		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. - The March 2024 Director's meeting minutes are approved. 		
Action Items:	Person Responsible	Deadline
Post minutes to web site.	Mr. Lemon	April 2024
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Serene briefed that he continues to monitor the water usage and everyone is doing well. • Mr. Serene briefed the following regarding the Annual Meeting being held on May 3rd: <ul style="list-style-type: none"> • Meeting starts at 10am • Jan will be sending the proxy form to Mr. Lemon for posting on the web site. • Mr. Serene brought up the Automated Meter System that he had received a bid for in 2020. He briefly went thru the bid and asked Mr. Watson to look over it when he had a chance. He would like to discuss again at a future date. • Mr. Todd briefed the following: <ul style="list-style-type: none"> • The Vance's water meter was not functioning correctly and needed to be replaced. • The water operator would no longer be providing the chlorine for the well so we would need to purchase it for him to add to the system. • Mr. Serene briefed that the following water tests had been performed: <ul style="list-style-type: none"> ○ Microbial Testing <ul style="list-style-type: none"> ▪ 26 March 2024 – Chlorine residual level at .93 mg/l and absent coliform. 		

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline
None		

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$14,022.81

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

13 May, 2024 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		