

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 12/14/2020 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the November Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. All directors were present. - The November Directors meeting minutes were approved. 		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	Jan 2021
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Jan formally informed the board that Carl Schumann had resigned from his Director position, and as the meter reader. Jan has sent out an email to members of the Water Supply Corporation asking for submissions to fill the Director and Water Meter Reader vacancies. <ul style="list-style-type: none"> o Mr. Duke Todd has been hired as the new Water Meter Reader. 		
Action Items:	Person Responsible	Deadline
Receive submissions for vacant Director position	Jan Serene	Jan 2021
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - The following Water system testing was performed: <ul style="list-style-type: none"> o Microbial Testing <ul style="list-style-type: none"> ▪ 23 November 2020 – Chlorine residual level at .92 mg/l and absent coliform 		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
None		

Presenter: Andy Watson

- Key Points:
- Mr. Watson contacted the water operator and discussed the concerns the Directors had with the fluctuations of the liquid chlorine in the chlorine tank. Mr. Watson agreed that we would pre-place chlorine in the well house for the operator to use when the tank needed refilling.
 - Directors also agreed that after talking to the Water Operator and clarifying the items of concern, there was no need to hire a new Water Operator.

Action Items:	Person Responsible	Deadline
Pre-place chlorine in well house	Andy Watson	December 2020

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

- Key Points:
- BSTWSC account balance: \$33,647.91

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

- Key Points:
- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

- Key Points:
- Regular Meeting: 11 January 2021 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		