

Bear Springs Trails Water Supply Corporation

2020 Annual Meeting Minutes

BSTWSC Annual Member Meeting		
Date/Time: 6/13/2020 10:00 AM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Annual Members Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-510-4282	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasures, betty.serene@att.net 830-510-4284	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
	Carl Schumann, Director, c.schumann@sbcglobal.net , 210-854-5832	
	Robert & Jeanne Fix	
	Terry & Debra McCown	
	Ray & Anne Nolan	
	Shaun & Melinda Adams	
	Rawlin & Rhonda Ray	
	Joan Robinson	
	Brooke Fontenot-Amedee	
	Bradley & Laurence Turner	
AGENDA		
Call to Order		
Quorum Determination		
Brief History of BSTWSC		
2019 Budget Report		
System Repairs and Upgrades		
Board Member Elections		
Open Forum		
Review of Calendar and Follow-up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Brief BSTWSC History		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - All members listed as attendees above were present. President Serene called the meeting to order, welcomed all those attending, presented the agenda for the meeting, and then determined that a quorum was present. President Serene notified members to please respect social distancing due to the pandemic and that the slides for the annual meeting were on the web site for viewing during the meeting. <ul style="list-style-type: none"> <i>Quorum Determination: Under the bylaws, 10% or five (5) members need be present for a quorum. More than five (5) were present so a quorum was determined to exist</i> - President Serene provided a brief history of the BSTWSC to the members (See 2020 Annual Meeting Slides) 		
Action Items:	Person Responsible	Deadline
NONE		
Topic: 2019 Budget Report		

Presenter: Jan Serene

Key Points:

- President Serene provided an overview of the 2019 budget:

Starting Balance \$22,318.94

Income \$26,759.62 *

Total \$49,078.56

Expenses:

Meter Reading \$ 975.00

Facilities and Equipment \$ 4,352.76

Operations \$16,486.82

Total Expenses \$21,814.58

$\$22,318.94 + \$26,759.62 = \$49,078.56 - \$21,814.58 = \$27,263.98$ (December 31, 2019 Balance)

Starting + Income = Total - Expense = Ending

*Represents 36 water customers out of 51 Lot owners. 1 additional meter was installed.

- President Serene broke out the expenses which can be seen on the 2020 Annual Meeting Slides.

Action Items:	Person Responsible	Deadline
NONE		

Presenter: Jan Serene

Key Points:

- President Serene briefed that there may be a water rate decrease for members later in the year. No specifics as of yet.

Action Items:	Person Responsible	Deadline
NONE		

Topic: System Repairs and Upgrades

Presenter: Jan Serene

Key Points:

- President Serene reviewed the Systems Repairs and Upgrades to date slides. He went over the latest repairs and upgrades to the system along upgrades under consideration. See Annual slides for specifics.

Action Items:	Person Responsible	Deadline
NONE		

Topic: Board Member Elections

Presenter: Jan Serene & Flint Lemon

Key Points:

- Board Members serve three-year terms

Betty and Jan Serene's terms have expired and they are seeking re-election.

David Ketterer resigned his position when he moved and the Directors appointed Carl Shumann to fill the vacancy until the member's annual meeting. Carl is seeking election to the remaining two years of the term.

A vote was conducted and the results were as follows:

Betty and Jan Serene were re-elected to serve three year terms as Directors

Carl Shumann was elected to serve the remaining two year Director vacancy created by David Ketterer's resignation.

Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum		
Presenter: Jan Serene		
<p>Key Points:</p> <ul style="list-style-type: none"> - President Serene opened the floor for suggestions, proposals, and grievances. <ul style="list-style-type: none"> • Discussion was held on installing a generator for the well. President Serene briefed that the Directors were looking into the possibility but had not made a decision yet. Was to be a topic at the next Directors meeting in July. • President Serene briefed the frequency of the water testing being done on our system and how much better that is compared to testing that would be done if there were individual wells. • President Serene also briefed that the annual back flow inspections were coming due. BSTWSC was working to get a bulk rate to save members. Members are not obligated to use the vendor BSTWSC gets but they do have to be a licensed plumbers and provide the required inspection form. 		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Review of Calendar and Follow-Up Actions		
Presenter: Jan Serene		
<p>Key Points:</p> <ul style="list-style-type: none"> - Next Directors meeting will be held on 13 Jul 2020 @ 7:00 pm Location 997 Bear Springs Trail, Pipe Creek, TX 78063 		
Action Items:	Person Responsible	Deadline
NONE		